

# Position Description



## Community Inclusion Project Worker

### Position Objective

The Community Inclusion Project Worker is a member of a multi-disciplinary community health team providing community inclusion support following the Upper Murray bushfires. The Project Worker will contribute to the development and delivery of resilience building and community connectedness programs across the lifecycle for the Towong Shire. The project will build a framework to identify and support vulnerable cohorts in their bushfire recovery for the long-term sustainability of the Towong Shire.

### Reporting

This position reports to Community Development Manager

This position has the following direct reports: Nil

### Primary Roles and Responsibilities

Requirements	<ol style="list-style-type: none"><li>1. Work with local and regional mental health service providers as part of an integrated mental health bushfire recovery program</li><li>2. Work with the project team to identify vulnerable cohorts and design programs to address social isolation and enhance community connectedness</li><li>3. Deliver community inclusion activities to a range of ages (may include weekend and evening work)</li><li>4. Support and integrate with existing Corryong Health programs to facilitate pathways to support people to access appropriate support services</li><li>5. Support mental health promotion activities and health coaching consistent with the evidence base and the relevant Corryong Health service plans</li><li>6. Support community groups and organisations, volunteer groups and interest groups with regard to mental health issues, services and programs.</li></ol>
Efficient, Effective, Safe Service Delivery	<p>Comply with organisational processes in carrying out:</p> <ol style="list-style-type: none"><li>1. Continuous Quality Improvement aligned with National Safety and Quality Health Services Standards, Australian Aged Care Accreditation Standards, National Disability Insurance Scheme and Australian General Practice Accreditation Limited.</li><li>2. Timely and accurate completion of data relating to service delivery.</li><li>3. Reporting of outcomes / deliverables in line with funding agreements.</li></ol>
Professional Conduct	<p>In your position, you are responsible for:</p> <ol style="list-style-type: none"><li>1. The interchange and management of communication with internal and external stakeholders.</li><li>2. Compliance with organisational code of conduct.</li><li>3. Compliance with organisational policies and procedures, including infection control and confidentiality.</li><li>4. Compliance with relevant legislation such as work health and safety, equal opportunity and anti-discrimination.</li></ol>

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	<p>5. Compliance with Code of Professional Conduct and Statement of Ethical Practice for National body relevant to this discipline.</p> <p>6. Behaving in a professionally responsible and accountable manner at all times.</p> <p>7. Compliance with Agency mandatory training Policy.</p> <p>Flexibility in working role related to changing job requirements including:</p> <ol style="list-style-type: none"> <li>1. Willingness to take on activities or tasks that may fall outside of regular duties</li> <li>2. Capacity to identify and / or respond to areas of need within the workplace on negotiation with Line Manager</li> </ol>
Immunisation Requirements	<p>As per the Immunisation of Health Care Workers Procedure. Table 1 Risk Assessment Categories for Health Care Worker's.</p> <p>Staff Category B Vaccinate For:</p> <ol style="list-style-type: none"> <li>1. Diphtheria/Tetanus/Pertussis</li> <li>2. Poliomyelitis</li> <li>3. Measles/Mumps/Rubella if born since 1966 – 2 doses</li> <li>4. Hepatitis B</li> <li>5. Varicella (chicken pox)</li> <li>6. Influenza (offer yearly)</li> </ol>

## Selection criteria

### Essential

1. To be considered for this position you must be an Australian Citizen or Permanent Resident, or have a relevant visa allowing you to live and work in Australia with no restrictions. Corryong Health does not undertake visa sponsorship for this role.
2. Tertiary qualifications in mental health / social work or relevant discipline.
3. Current registration with relevant peak body
4. Ability to demonstrate organisational values and goals and work as part of a professional and collaborative community services team.
5. Demonstrated experience in and understanding of recovery-oriented and trauma-informed counselling approaches.
6. Ability to communicate effectively including consult and liaise with other health professionals in the sector.
7. Ability to prepare client notes, briefs, letters, emails and reports using clear, concise and grammatically correct language.
8. A commitment to excellent, client focussed customer service.
9. Demonstrated drive, commitment and resilience within a framework that highly values personal and staff wellbeing.
10. A successful current National Police Record Check and Working with Children Check.

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## Desirable

1. Excellent understanding of rural health issues including the impact of recent events
2. Experience in and ability to provide high quality mental health support consistent with contemporary and evidence-based practice
3. Ability to build and maintain positive relationships with the community
4. Hold a current Victorian Drivers' licence

## Additional Information

Salary Package	Salary Packaging Available Employer Contribution to superannuation 9.5% Annual Leave Loading 17.5%
Hours	0.6 to full time negotiable
Duration	2 years
Location	Located in Corryong
Criminal History Check	All final applicants for this position will be asked to consent to a criminal record check and a working with children check (where applicable).
ANZSCO	254422 / 272511
Award / Agreement	Nurses and Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2016-2020 OR Victorian Public Health Sector (Health Professionals, Health and Allied Services, Managers & Administrative Workers) Single Interest Enterprise 2016-2020
Award / Agreement Pay Code	Based on qualifications and experience

I the undersigned agree to the conditions of this position description.

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Signature

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Employees Name (Printed please)